
Make sure that your

- at least 8 characters long with mixed-case letters, numbers and symbols









for important systems, and every 6 months for others



DO NOT REVEAL YOUR PASSWORD with anyone.

DO NOT WRITE YOUR PASSWORDS DOWN and leave them lying around.





DO NOT ENABLE

THE 'REMEMBER PASSWORD' option if prompted





DO NOT USE E PASSWORD FOR WORK AND PERSONAL **ACTIVITIES**



E-MAIL







